

Job description – Alumni Project Intern
Pueblito Canada

Organizational Profile:

Pueblito Canada is an international development agency dedicated to improving the lives of children in Latin America. For almost 35 years Pueblito has been helping the youngsters of Latin America by strengthening communities, safe-guarding rights, and providing the essentials for education, nutrition, and health. Working in partnership with local non-governmental organizations, Pueblito provides capacity building and financial assistance to develop culturally appropriate, innovative programs that benefit children and youth directly. Our programs involve and mobilize the family and community to ensure sustainability.

Description:

The intern will work to engage with some of Pueblito's key community members. The Alumni Project seeks to re-connect with past staff, beneficiaries, volunteers and supporters of Pueblito's work. The intern will help to develop and conduct interviews with past supporters. They will then work with an artist to turn those interviews into a creative profile of the Alum. The profiles will highlight the ways that past supporters have contributed to transformative education, and children's rights.

Responsibilities:

Together with the Vice-President the intern will work to develop, and conduct interviews with Pueblito alumni. This will include planning, logistics and one-on-one interviews with past supporters. The intern will then work with an artist to turn the interviews into a dynamic representation of our community.

The internship will run from January-December 2012 at 8-10 hours per week.

Qualifications:

Interviewing abilities
Logistics management abilities
Interview design abilities
Ability to work effectively in a team
Self-motivated and enthusiastic
Familiarity with global education issues
Familiarity with education issues in Latin America
Understanding of youth and child issues globally

Applications:

Please submit a resume and cover letter to pueblito@pueblito.org in pdf format. Please write Program Support Intern in the subject line. The file name should read firstname lastname program support intern.pdf Cover letters should be addressed to Katie Daly, Program Director.